

Medina Musical Bees - Volunteers Needed to Chaperone

Please Prepare Volunteer Application and Background Check in Advance!

Dear Band Parents:

As you know, our Musical Bees are busy bees performing at both Football games and band competitions. It takes approximately 16 bus chaperones for each event and we are in need of Band Parent chaperones to make this season successful. Student safety is of the utmost importance when we travel. Adult supervision for our 300 piece marching band is an essential element to a successful trip. Please review the chaperone criteria below. As stated in item one, a volunteer application and background check are required before you chaperone. You will be able to sign up for event dates at the **Dessert Kick Off on August 3rd**. If this is an opportunity you can help with, space is limited, so please plan ahead and get your background check and be sure to sign up early. We appreciate your help!

CHAPERONE CRITERIA

1. Medina City Schools require that chaperones submit a volunteer application form and obtain an FBI background check before you are permitted to chaperone an event. The steps to do so are as follows:

- a. Fill out the volunteer application online at <http://www.medinabees.org/Page/484> or use the attached PDF to fill out the form and mail it to:

Medina City Schools, Communications Office, 739 Weymouth Rd, Medina, OH 44256

In the field asking you to share your expertise, type Musical Bees Chaperone.

- b. The communication department will email applicants a voucher to submit to Montville Township Police Department to receive a free FBI background check. Background checks obtained at other locations are the responsibility of the volunteer and cannot be reimbursed.

FBI Background Checks can be obtained from 9am – 4pm (no appointment needed) at:

Montville Township Police Department – Phone: (330) 725-8314
6665 Wadsworth Road Medina, OH 44256

Where it states - Name of organization receiving results - please put

Medina City Schools, Communications Office, 739 Weymouth Rd, Medina, OH 44256

- c. Results typically arrive within 7-10 days and the Communications Department will notify volunteers by email that they are approved. Background checks are good for five years from the date of fingerprinting.
 - d. If you have a recent FBI background check available that is less than five years old from the date of fingerprinting, you may fill out the volunteer form and turn that in to the communications department as well. In the field asking you to share your expertise, type Musical Bees Chaperone.
 - e. Also if you have volunteered for the schools in the past and have a background check on file, simply fill out the volunteer application and indicate that your background check is already on file. In the field asking you to share your expertise, type Musical Bees Chaperone – background check on file.
2. Chaperones ride the buses and are required to help load and unload instruments underneath the buses within the storage compartments. They also check that no items are left on the bus at the end of the trip.
3. Chaperones are there to ensure that our students are representing Medina well according to the rules outlined in the Band Handbook that will be given to each student. We are also there to help students if they need assistance.

If you have any questions, please feel free to contact me.

Lori Godshalk lagodshalk@zoominternet.net

Medina Band Parents Association - Chaperone Chair